

Collection/Delivery of coil/ring materials at Welser



Dear Customer,
Dear Carrier,

So that the delivery/collection of coil/ring materials is processed smoothly and efficiently, which will also ensure that you as our customer/service provider are happy, we kindly request that you consider a few essential points when you want to deliver/collect material from us:

- **Loading/Unloading times**

Gresten Plant, AT

Loading/unloading is possible from **Monday to Friday from 5:00 a.m. to 8:00 p.m.**

Bönen Plant, DE

Loading/unloading is possible from **Monday to Friday from 6:00 a.m. to 9:00 p.m.**

- **Registration**

In order to reduce waiting times, please register your vehicle **at least one day before collection/delivery** by entering the following data into Transporeon (www.Transporeon.com):

- **Registration number**
- **Collection date and period**
- **Transport number**

- **Transporeon**

The Welser Profile GmbH uses **Time Slot Management from Transporeon.com**. We strongly recommend that you use this service in order to guarantee timely and effective loading/unloading. If the arrival of a lorry has **not** been registered with Transporeon, it will **not** be loaded/unloaded. You can find more details about registering on Transporeon in the INFO-Center/Downloads/Logistics/Information sheet Transporeon on our website www.welser.com.

- **Arrival/Registration**

Upon arrival, the driver must register with the gatekeeper using their transport order number and, if registration is successful, they will receive the information for admittance to the plant. We therefore kindly request that you forward the transport order number received from us to your carrier/lorry driver so that we can clearly assign them to the corresponding loading/unloading point.

There will be no admittance to the plant if registration is unsuccessful.

- **Type of vehicle**

When arranging a vehicle, please make sure that it is also suitable for loading/unloading the corresponding goods and that it can also carry the weight of the load. Information on the mass of the load can be found in the collection/delivery advice note provided. If you are not

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sure whether your vehicle is suitable for loading/unloading the goods in question, our disposition staff will be happy to answer your questions at any time.

- **Securing the load**

Please make sure that your lorry has sufficient securing equipment with it to secure the load accordingly. Information on load securing can also be found in the download section of our website. Furthermore, the instructions of our loading staff must be followed when securing the load.

- **Safety and codes of conduct**

You can also find information about the safety regulations and codes of conduct on our premises in the download section of our website www.welser.com. We ask that you inform your drivers accordingly. In the event of non-compliance, we reserve the right to remove lorries from our plant premises at the expense of the person collecting it.

- **Transport documents - Loading**

All lorry drivers will receive the appropriate and correct shipping documents from us. Usually, these are consignment notes and delivery slips. For exports to third countries, the lorry also receives all documents relevant to the export. We recommend that you carry a company stamp in any case.

- **Transport documents - Unloading**

All lorry drivers must receive the correct shipping documents from the supplier and keep these with them during unloading. Usually, these are consignment notes and delivery slips. If these documents were not provided by the supplier, they must be sent electronically to the disposition personnel before unloading.

- **Weighing - Loading**

Every lorry loaded at Welser Profile is weighed when it leaves the plant premises. **A vehicle which exceeds the maximum permissible total weight according to the Austrian Road Traffic Regulation will not be allowed to leave our plant premises without exception.** If the total weight exceeds the maximum permissible total weight according to the Austrian Road Traffic Regulation due to additional loads or loaded empty containers, we reserve the right to unload part of our goods or the entire load at your expense and you will have to wait until a suitable replacement vehicle is provided.

If you follow all these instructions and tips, we can guarantee that loading/unloading will be smooth and efficient.

We look forward to welcoming your vehicle with us.